Instructions for uploading your sermon video
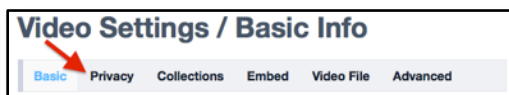
1. Request the Dakotas UMC Vimeo password from david.stucke@dakotasumc.org .
2. Rename your sermon video file with your name: "jane_doe.mp4".
3. Click here to go to vimeo.com: https://vimeo.com/log_in
4. Enter this Username/Email Address: **dakumcom@dakotasumc.org**
5. Enter the Dakotas UMC Vimeo password you received by e-mail from step 1.
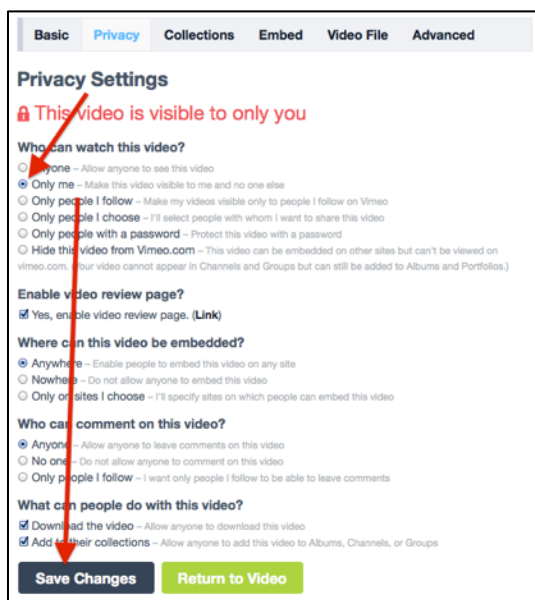6. Click Log In. (The graphics may have changed)

7. In the top right corner, click on "Upload a video".

8. Follow the on-screen instructions to complete your upload.
9. After your video is uploaded, click on the "Privacy" tab

10. In the next window, click on "Only Me"; then click "Save Changes"

11. After uploading the video, notify david.stucke@dakotasumc.org by e-mail. The Board of Ordained Ministry will be notified when your sermon video is ready to view on Vimeo. Thanks!